



Atul Vidya Mandir, Wardha's
Rajarshee Shahu Science College

Virul Road, Chandur Rly, Dist. Amravati PIN - 444 904

(College Code : 807)

(Accredited with B⁺ Grade by NAAC)

PRESIDENT

Prof. Mrs. Uttaratai V. Jagtap

SECRETARY

Prof. Virendrabhau W. Jagtap

PRINCIPAL

Dr. Suresh S. Thakare

Website : www.rssc.edu.in | Email : rajarsheeshahucollege@rediffmail.com | rsscprincipal@gmail.com | (Office) 07222-254111

Ref. No.

Date:

Internal Quality Assurance Cell

Policy and Procedure for Maintenance of Academic and Support Facilities

The coordination between facility allocation and utilization ensures the optimal usage of resources like laboratories, Library Sport, Gymkhana and class rooms. The institute constitutes committees like the Purchase Committee, Library Advisory Committee, Campus Beautification Committee to look after the monitoring and maintenance of the available facilities of the College. The respective committees discussed the issues related with development and vigilance of infrastructural facilities with Head of the institute frequently.

A budgetary provision is made for the maintenance of academic and physical facilities in the annual budget which is approved by College Development Committee. Department wise funds are allocated for purchasing the Equipments and Books. The Principal circulates the notice in view of requisition of books to respective department for recommendation of titles of books to be purchased and ask the demand list of Laboratory equipments. From the received list items are selected and quotations are invited for comparative prices and then placed the order from lowest rates. Computers, LCD Projectors and internet facility with E-resources N-List are maintained for effective teaching and learning process. Minor repairs of furniture and equipments are maintained by the funds received from collected fees of self finance course.

As per as the procedure is concerned the college has a structural mechanism for proper utilization and maintenance of academic and physical facilities. The Head of the Department assigns the responsibilities to Laboratory staff for cleanliness and maintenance of equipment.

The Librarian in consultation with the Library Advisory Committee looks after the maintenance and smooth functioning of the Library. The Botanical Garden is maintained by the Department of Botany. Sport facilities including the playground and Gym Centre are maintained by the Department of Physical Education. The college Website updating and software of antivirus installation is done regularly.

The college campus including the parking area, urinals and toilets are maintained by outsource team. At the end of the academic year stock verification is carried out by the stock checking committee and the report submit to Principal.


IQAC Co-ordinator
Rajarshee Shahu Science College
Chandur Rly., Dist. Amravati




Principal
Rajarshee Shahu Science College
Chandur Rly Distt. Amravati